



The Rotary Club of Sioux City Grant Application Form

All applications must be received or postmarked by May 11, 2018

Mail applications to:
Rotary Club of Sioux City
PO Box 5464
Sioux City, IA 51102

Or secretary@rotaryclubofsiouxcity.org

The Rotary Club of Sioux City funds annual grants to qualified youth service organizations. The primary purpose of the grant award will be to benefit youth programs.

Sioux City Rotary will award one grant per year in an amount not to exceed \$5,000.

The grant application deadline for this year is May 11, 2018.

Keys to Application Success:

- **Keep it simple.**
- **Be specific.**
- **Include long-term outcomes & sustainability plans.**
- **Address real community needs.**
- **Employ frequent partner/stakeholder communication.**
- **Build and follow an implementation plan.**
- **Ensure proper stewardship of funds.**
- **Report successes & challenges so we all learn.**

GRANT APPLICATION COVER SHEET

Organization Information

1. Organization Name:
2. Legal name, if different
3. Address
4. City, State, Zip

5. Employer Identification Number (EIN)
6. Phone
7. Fax
8. Web site
9. Name of top paid staff (If applicable)
10. Title
11. Phone
12. Email

13. Name of contact person regarding this application
14. Title
15. Phone
16. Email

17. Is your organization an IRS 501(c) (3) not-for-profit?
18. If no, is your organization a public agency/unit of government?
19. If no, list name and address of fiscal agent:
20. Fiscal agent's EIN Number

Grant Application Summary of Request

1. Please give a 2-3 sentence summary of your request:
2. Population served:
3. Geographic area served:
4. Funds are being requested for (check one)
 - Brick & Mortar
 - Program/Project Budget
5. Please select which of the following focus areas for Rotary that your project addresses. Check all that apply:
 - Peace & Conflict Resolution/Prevention
 - Basic Education & Literacy
 - Disease Prevention & Treatment
 - Water & Sanitation
 - Economic & Community Development
 - Maternal & Child Health
 - Other _____
6. Dollar amount requested:
7. Total annual organization budget:
8. Total project budget (detailed budget requested later):

ORGANIZATION INFORMATION

1. Brief summary of the organization's history, including the date your organization was established.
2. Brief summary of organization mission and goals.
3. Brief description of organization's current programs or activities, including any service statistics and strengths or accomplishments.
4. Please highlight any recently added or changed activities, if any, for your organization.
5. Overall goal(s) of the organization for the funding period.

PURPOSE OF GRANT

1. What are the opportunities, challenges, issues or needs your organization is currently facing?
2. Explain how your project would address these needs.
3. What is the overall project goal?
4. Objectives or ways in which you will meet the goal(s).
5. Describe how the project will benefit the community and/or improve the lives of the less fortunate.
6. Estimated Start Date of Project (should be *after* anticipated receipt of award): _____
Estimated Completion Date: _____
7. Detailed project budget including:
 - a. INCOME: Rotary grant request, list of funds from other sources, Total Income for the Project.
 - b. EXPENSES: Itemized Expenses for the project and Total Expenses for the Project (Income should equal Expenses)

EVALUATION

1. Please describe your criteria for success. What do you want to happen as a result of your activities? You may find it helpful to describe both immediate and long-term effects.
2. How will you measure these changes?
3. Who will be involved in evaluating this work (staff, board, constituents, community, or consultants)?
4. How will you report your project's progress and results to The Rotary Club of Sioux City?
5. What are your plans for sustaining this project for the long-term?

ROTARY INVOLVEMENT

1. Please describe what role Rotarians could have in the project (in addition to financial support, activities such as planning, implementation, assessment, & follow-up).
2. How will the general public know that this is a Rotary-sponsored project? Please provide details, such as media publicity, display of the Rotary logo, signage, etc.
3. Has Rotary been involved with your organization or this project in the past? If so, please explain.

VERIFICATION

Grant funds not used or committed for the specific purpose of the grant by June 17, 2019, must be returned to The Rotary Club of Sioux City unless otherwise authorized in writing.

The organization receiving funds will provide a written evaluation as outlined above, by June 17, 2019.

AUTHORIZATION

Name and title of top paid staff or board chair:

Signature _____ Date ____/____/____

Printed Name _____ Title _____